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*Executive Headteacher  
Mrs. W. Edwards  
Head of School  
Ms. H. Mohammed  
Deputy Headteacher  
Mr. A. Digby  
Assistant Headteacher  
Mrs. D. Fulk*

Dear parents/carers,

As you're likely aware, the government has announced that schools should fully reopen from the start of the upcoming autumn term. They've decided this on the basis of:

- The prevalence of coronavirus decreasing
- The new NHS test and trace system being in place
- More clarity about the measures that need to be in place to create safe environments in schools
- Time out of school being detrimental to children's development
- The low risk to children of becoming severely ill from coronavirus

This means we're planning to open to all of our pupils in September. We're looking forward to welcoming everyone back on **Thursday 3<sup>rd</sup> September** and we're working hard to make the school a safe, enjoyable environment. The first morning will be spent with their current teacher in their new classroom to allow those children that haven't been back in school a chance to say goodbye.

We wanted to get in touch to explain what you can expect from us and what we will expect from all of our parents and carers.

### **Attendance**

Attendance will be mandatory in September, as the government expects all pupils to attend school. The usual rules will apply, meaning we'll be recording attendance and following up on any absences.

If your children have been staying at home due to the current shielding guidance, the government is due to pause this guidance on 1 August if there's a continued decline in coronavirus transmission rates. That means they should be able to come back to school in September.

However, if you've received clinical or public health advice that your children should still remain at home, please let us know and continue to follow that guidance. We'll be offering remote education to these pupils.

### **Safety measures**

When your children come into school, we'll have the following protective measures in place:

- The children will stay in year group bubbles
- There is one way system in place for each year group bubble

- The children will enter and leave the school from different gates to avoid congestion
- There will be staggered starts and finishes to the school day – see table below

Year Group	Start	Finish	Entrance
Nursery	8.40	3.20	Reception and Nursery via the main gate
Reception	8.55	3.00	
Y1	8.40	3.10	Main gate
Y2	8.55	3.25	
Y3	8.40	3.10	Top gate
Y4	8.55	3.25	
Y5	8.40	3.10	Bottom gate
Y6	8.55	3.25	

- It is essential that all children arrive and leave at their designated start or finish time.
- Parents must not congregate on or around the school site before or after school. All adults must always maintain social distancing to reduce the chance of transmitting the virus and because they are role models for the children about how to behave in public places. The children will be washing hands throughout the school day.
- The children will have their own set of stationery and equipment- please do not send anything from home as this will minimise the risk of contamination.
- All equipment will be wiped down at the end of each day.
- There will be enhanced cleaning systems in school throughout the day in all parts of the school
- Children will be allowed to bring home a reading book but we are still minimising items brought from home and the number of bags brought to school. Packed lunches should be in bags that can be thrown away.
- School uniform should be worn by all children, with sensible footwear for days they have P.E as we are still unable to get changed for P.E.
- Playtimes will be staggered so that fewer children are outside the classrooms. Each year group will have their own play equipment in their zone and their supervising adult will initiate games with the children.
- We recognise that social distancing with the younger children is a challenge so we will remind them regularly about it, but we cannot guarantee that it can be maintained with the younger children. The government guidance states that schools do not need to insist on social distancing with the younger children. We want our children to learn through play and interaction with others.
- We will not allow visitors or parents into the school building to maintain good social distancing, however we are still available to talk to parents either over the phone, email or online meetings such as Teams or Zoom.

## Infection

- No child or adult showing signs of infection are allowed on the premises.
- Staff and pupils are required to have immediate tests if they show symptoms. If a child is sent home with symptoms, we expect parents to arrange a test for the child. We will request evidence of a negative test result (i.e. the text message from the NHS) before the child is allowed back to school.
- Any child who displays any symptoms of Covid must be collected immediately and we expect parents and families to make provision if they are not based in the local area during the school day. When the child is awaiting collection, they will be moved to a room where they can be isolated behind a closed door with a window.
- The adult supervising the child will wear full PPE clothing when dealing with a suspected case; this includes a face mask, apron and gloves.

- If any child in school tests positive for Covid, every child and member of staff that they have come into contact with will be required to self-isolate for 14 days. This may mean that this is only part of the bubble/year group.
- If a member of a child's household tests positive for Covid, the child and the household members must self-isolate for 14 days. The other children and staff in the child's group do not have to self-isolate.

## **Curriculum**

Although there'll need to be some changes to reflect the teaching time that was lost during the lockdown, we'll still be providing an ambitious, broad curriculum. When the children have settled in, their teachers will assess them all over the first few weeks and will plan support for anyone who needs additional help in Reading, Writing and Maths. All teachers and leaders have reviewed the curriculum and we have adjusted our plans so that it enables the children to repeat aspects they may need to, but also supports rapid progress

## **Pastoral support**

We're aware that the lockdown has been a difficult time for many of us, including our pupils.

Please let us know if you think your children might need extra support when returning to school, such as if they feel anxious about coming back or they're experiencing bereavement. You can get in touch with Mrs Fulk or Mrs Johnson to do this.

If you have any questions or concerns about the points we've set out above, please get in touch with me on [headofschool@carfield.sheffield.sch.uk](mailto:headofschool@carfield.sheffield.sch.uk)

We're extremely grateful for all the support we've received so far from the school community. We'll continue to keep in touch if there are any updates to our plans or if we need to make changes due to new or updated government advice.

Have a wonderful and safe summer and we look forward to seeing you all in September.

Warm regards,

A handwritten signature in black ink, appearing to be 'Ms Mohammed', written over a vertical yellow line.

Ms Mohammed